MANOR ROYAL BID MAINTENANCE TEAM ACTIVITY REPORT

Activity month May Report date 01/06/23 Person Jordan Soal



Activities carried out (✓)									8			nce	
Road / area	Zone	Grass cutting	Litter picking	Weed control	Hedge cutting	Leaf clearance	Bin empty	Waste clearance	Pavement cleaning	Edging	Sign cleaning	Winter maintenance	Other
All areas	All												
Baird Close	4		✓										
Betts Way	1		✓										
Cobham Way	5		✓										
County Oak Lane	1	✓	✓										
County Oak Way	1	✓	✓				✓						
Crompton Way	3	✓	✓				✓						
Faraday Road	2	✓	✓				✓						
Fleming Way	Various	✓	✓				✓						
Gatwick Road	Various	✓	✓				✓						
Hydehurst Lane	2		✓				✓						
James Watt Way	5	✓	✓										
Jenner Road	2		✓										
Kelvin Lane	2	✓	✓					✓					
Kelvin Way	2	✓	✓					✓					
London Road	Various	✓	✓				✓						
Manor Royal (road)	2/3	✓	✓				✓						
Maxwell Way	4		✓				✓						
Metcalf Way	1	✓	✓				✓						
Napier Way	3		✓				✓						
Newton Road	2	✓	✓					✓					
Priestley Way	5	✓	✓	✓			✓						
Royce Road	5		✓										
Rutherford Way	5	✓	✓	✓			✓						
Tinsley Lane	4	✓	✓				✓						
Tinsley Lane North	5		✓										
Wheatstone Close	5		✓										
Whittle Way	5		✓										
Whitworth Road	5		✓										
Woolborough Lane	3		✓										
Gateway 1 (Manor Royal)	-	✓	✓										
Gateway 2 (near Thales)	-	✓	✓										
Gateway 3 (near Astral)	-	✓	✓										
Gateway 4 (James Watt)	-	✓	✓										
The Terrace	3	✓	✓	✓			✓						
Crawters Brook	2	√	✓	✓			✓						
Gatwick Road Parade	5	✓	✓	✓						✓			
Woolborough Subway	3		✓				✓						
Green Lane Subway	3		✓		t								

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Main actions provided

- Litter Picking and Bin Emptying.
- Grass cutting in various areas.
- Edging of grass verges.
- Weeding in Pocket Park shrub planters.
- Weed control in Crawter's Brook.
- Fly tip removal.
- We have collected 1,560kg of litter waste in May.

Comments and observations

We're still experiencing cases of large fly tips on Kelvin Lane/Newton Road, this is still being monitored my ourselves and The Rangers.

Some grass verges of Manor Royal have been framed off to help with biodiversity in the area.

Looking back on the stats from May 2022 we've seen a drop in litter waste collected compared to this year. With 1,820kg being collected in May 22.

Suggestions for future actions, improvements or additional activities planned

We will be continuing with grass cutting, with Zone 5 being the next area that will be cut.

The remaining Pocket Park shrub areas will be weeded.

We will also continue to weed spray various areas.

Photographic Impact Evidence (a selection of photos of work undertaken to demonstrate impact)

Please see separate document attached with some before and after photos.
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MANOR ROYAL BID MAINTENANCE TEAM ACTIVITY REPORT Details of CORE and ENHANCED Service levels (contract extract)

Current Baseline Service	Proposed	Enhanced element (* estimated)			
Monthly litter pick (12 pa)	Weekly litter pick (52 pa)	X40 litter picks			
		+ identify hotspots and trial extra bins			
Weekly litter bin empty (52 pa)	Weekly litter bin empty (52 pa)	-			
Monthly road sweep (12 pa)	Monthly road sweep (12 pa)	-			
-	Remove fallen leaves and detritus from footpaths and common areas (4 pa)	X4 leaf and detritus removals			
-	Washing and cleaning street furniture and signs to include street name signs, gateway / entrance signs, wayfaring signs and highways signs (2pa)	X2 washes			
-	Deep cleaning/jet washing common areas, bus stops and paved areas (as required)	As required			
Grass cutting (5 pa)	Grass cutting (12 pa)	* X7 grass cuts – (weather/ground conditions dependant)			
Bunded/bank grass cutting (4 pa)	Bunded/bank grass cutting (10 pa)	X6 bunded/bank cuts			
Hedgecutting (1-2 pa)	As required (2-3 pa)	* 1-2 Hedge cuts			
Shrub maintenance (2-3 pa)	As required (4-5 pa)	* 1-2 shrub maintenance			
Weed spraying (2 pa) funded by WSCC	Weed spraying (4 pa)	X2 weed sprays			
Trees spraying (2 pay randed 2) trees	Removal of dead standing weeds (4pa)	X4 dead weed removals			
	Weed ripper as required	Weed ripper as required			
		On footpaths and common areas			
See note 1	Box mow and maintain Gateway 3 Roundabout (10 pa)	X10 Box mow and maintain Gateway 3 Roundabout			
-	Crawters Brook, The Terrace enhanced Maintenance (as Annex C)	Crawters Brook, The Terrace enhanced Maintenance			
		(as Annex C)			
-	Weekly inspection and rectification/reporting of faults found.	X52 inspections - reports/rectification of faults found			
-	Reactive/response service through a single point of contact as required	Reactive/response service as required			
-	Provide monthly information	X12 reports (monthly)			
	 feedback on what has been done and what is planned 				
	 Available performance data - quantities such as volumes, 				
	lengths, waste weights etc. (tba)				
	 photographic evidence of before and after improvements, 				
	 suggestions for further/future enhancements 				
	 Attend meetings as required 				

Notes: (1) There is a requirement for Gateway 3 and Crawter's Brook People's Park to be maintained to a basic level as described in the Annexes.